

Guernsey County Floodplain Administrator

627 Wheeling Avenue, Suite 301, Cambridge, OH 43725

floodplain@guernseycounty.gov

www.guernseycounty.org/floodplain



Special Flood Hazard Area Development Permit Application

Application is hereby made for FLOODPLAIN DEVELOPMENT PERMIT as required by the Flood Damage Reduction Resolution of the Guernsey County Commissioners for development in an identified flood hazard area. All activities shall be completed in accordance with the requirements of said Resolution. The development to be performed is described below and in attachments hereto. The applicant understands and agrees that:

- 1. This permit is issued on the conditions and facts described;**
- 2. Any permit may be repealed if conditions or facts change;**

Property Owner's Name

Applicant

Address

Address

City, State, Zip

City, State, Zip

Phone #

Phone #

DESCRIPTION OF WORK:

1. Location of proposed development site address:

Auditor Parcel Number(s):

Legal description:

2. Kind of development proposed (*check all that apply*):

- | | | | |
|---------------------------------------|--|---|---|
| <input type="checkbox"/> residential | <input type="checkbox"/> non residential | <input type="checkbox"/> materials storage | <input type="checkbox"/> watercourse alteration |
| <input type="checkbox"/> new building | <input type="checkbox"/> accessory bldg. | <input type="checkbox"/> existing structure | <input type="checkbox"/> manufactured home |
| <input type="checkbox"/> construction | <input type="checkbox"/> alteration | <input type="checkbox"/> addition | <input type="checkbox"/> remodeling |
| <input type="checkbox"/> filling | <input type="checkbox"/> grading | <input type="checkbox"/> other: _____ | |

(Continued on next page)

Detailed description of activity (*attach additional sheets if necessary*):

Timeline for the proposed activity:

If the proposed construction is an alteration, remodeling, or expanding to an existing structure, indicate the cost of proposed construction \$ _____ .
What is the estimated market value of the existing structure _____ ?

I AGREE THAT ALL STATEMENTS IN AND ATTACHMENTS TO THIS APPLICATION ARE A TRUE DESCRIPTION OF THE EXISTING PROPERTY AND THE PROPOSED DEVELOPMENT ACTIVITY. I UNDERSTAND THE DEVELOPMENT REQUIREMENTS FOR SPECIAL FLOOD HAZARD AREA ACTIVITIES PER THE APPROPRIATE RESOLUTION AND AGREE TO ABIDE THERETO. I UNDERSTAND IT IS MY RESPONSIBILITY TO OBTAIN ALL APPLICABLE FEDERAL, STATE, AND LOCAL PERMITS.

Applicant's Signature

Date

Floodplain Development Permit Requirements

- **Floodplain Development Permits**

It shall be unlawful for any person to begin construction or other development activity including but not limited to filling; grading; construction; alteration, remodeling, or expanding any structure; or alteration of any watercourse wholly within, partially within or in contact with any identified special flood hazard area until a floodplain development permit is obtained from the Floodplain Administrator. Such floodplain development permit shall show that the proposed development activity is in conformity with the provisions of these regulations. No such permit shall be issued by the Floodplain Administrator until the requirements of these regulations have been met.

- **Application Required**

An application for a floodplain development permit shall be required for all development activities located wholly within, partially within, or in contact with an identified special flood hazard area. Such application shall be made by the owner of the property or his/her authorized agent, herein referred to as the applicant, prior to the actual commencement of such construction. Where it is unclear whether a development site is in a special flood hazard area, the Floodplain Administrator may require an application for a floodplain development permit to determine the development's location. All applications shall include, but not be limited to:

- a. Site plans drawn to scale showing the nature, location, dimensions, and topography of the area in question; the location of existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing.
- b. Elevation of the existing, natural ground where structures are proposed.
- c. Elevation of the lowest floor, including basement, of all proposed structures.
- d. Such other material and information as may be requested by the Floodplain Administrator to determine conformance with, and provide enforcement of these regulations.
- e. Technical analyses conducted by the appropriate design professional registered in the State of Ohio and submitted with an application for a floodplain development permit when applicable:
 1. Floodproofing certification for non-residential floodproofed structure as required in Section 4.5.
 2. Certification that fully enclosed areas below the lowest floor of a structure not meeting the design requirements of Section 4.4 (E) are designed to automatically equalize hydrostatic flood forces.
 3. Description of any watercourse alteration or relocation that the flood carrying capacity of the watercourse will not be diminished, and maintenance assurances as required in Section 4.9 (C)
 4. A hydrologic and hydraulic analysis demonstrating that the cumulative effect of proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood by more than one foot in special flood hazard areas where

the Federal Emergency Management Agency has provided base flood elevations but no floodway as required by Section 4.0 (B)

5. A hydrologic and hydraulic engineering analysis showing impact of any development of flood heights in an identified floodway as required by Section 4.9 (A).
6. Generation of base flood elevation(s) for subdivision and large-scale developments as required by Section 4.3.
7. The Floodplain Administrator shall review all floodplain development permit applications to assure that all necessary permits have been received from those federal, state or local governmental agencies from which prior approval is required. The applicant shall be responsible for obtaining such permits as required including permits issued by the U.S. Army Corps of Engineers under Section 10 of the Rivers and Harbors Act and Section 404 of the Clean Water Act, and the Ohio Environmental Protection Agency under Section 401 of the Clean Water Act.

- **Approval**

Within thirty (30) days after the receipt of a complete application, the Floodplain Administrator shall either approve or disapprove the applications. If any application is approved, a floodplain development permit shall be issued. All floodplain development permits shall be conditional upon the commencement of work within one (1) year. A floodplain development permit shall expire on (1) year after issuance unless the permitted activity has been substantially begun and is thereafter pursued to completion.

- **Post-Construction Certifications Required**

The following as-built certifications are required after a floodplain development permit has been issued:

- a. For new or substantially improved residential structures, or nonresidential structures that have been elevated, the applicant shall have a Federal Emergency Management Agency Elevation Certificate completed by a registered surveyor to record as-built elevation data. For elevated structures in Zone A and Zone AO areas without a base flood elevation, the elevation certificate may be completed by the property owner or owner's representative.
- b. For all development activities subject to the standards of Section 3.10 (A), a Letter of Map Revision